

May 8, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 W. Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES FOR  
TECHNICAL EVALUATIONS OF LICENSE APPLICATIONS AND INSPECTIONS PROVIDED  
BY THE COUNTY UNDER THE STATE RADIATION CONTROL LAW - JULY 1, 2003  
THROUGH JUNE 30, 2006 (All District) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize and instruct the Director of Health Services, or his designee, to sign the attached Standard State Agreement No. 03-75029 (Exhibit I) with the California Department of Health Services (CDHS), accepting funding in the amount of \$3,622,000, consisting of \$1,811,000 for Fiscal Year 2003-2004 (Year 1) and \$1,811,000 for Fiscal Year 2004-2005 (Year 2), for the continued provision of technical evaluations of license applications and inspections of radiation control activities by Los Angeles County employees, for the period July 1, 2003 through June 30, 2005. The net County cost for the continued provision of these services is \$ \$64,507 per fiscal year for indirect costs.
2. Delegate authority to the Director of Health Services, or his designee, to execute a forthcoming agreement to accept CDHS funding for FY 2005-2006 (Year 3) in an estimated amount of \$1.85 million to provide funding to continue the provision of technical evaluations of license applications and inspection of radiation control activities by Los Angeles County employees, for the period July 1, 2005 through June 30, 2006, subject to review and approval by County Counsel and notification of Board offices. The net County cost for the continued provision of theses services for this fiscal year is \$ \$25,507 for indirect costs.
3. Delegate authority to the Director of Health Services, or his designee, to sign amendments to the recommended agreements which do not exceed 25% of the total amount for each fiscal year, subject to review and approval of County Counsel and notification to Board offices.

PURPOSE/RECOMMENDATION OF THE RECOMMENDED ACTIONS:

The CDHS Standard Agreement authorizes the Department of Health Services (DHS) to inspect radiation producing machines, usage and disposal of radioactive materials, and technical evaluation of license applications in Los Angeles County (County). Evaluations and inspections are conducted by County employees, except for inspections required in Federal and State agencies, or any agency under the jurisdiction of the Nuclear Regulatory Commission.

CDHS is responsible for Statewide regulation of ionizing radiation sources. State law provides for authorization of counties to conduct technical evaluations of applicants and sites prior to issuance of licenses by CDHS.

FISCAL IMPACT/FINANCING:

The total program cost for Year 1 is \$1,875,507, which is funded by \$1,811,000 in State funds and a net County cost of \$64,507 to cover indirect costs. The total program cost for Year 2 is \$1,875,507, which is funded by \$1,811,000 in State funds and a net County cost of \$64,507 to cover indirect costs. The program cost for Year 3 is estimated in \$ 1,875,507 which will be funded by \$1,850,000 in State funds and a net County cost of \$25,507 to cover indirect costs. This action will not require additional net County cost. Funding is included in FY 2003-2004 proposed Budget and will be requested in future fiscal years.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The services rendered by DHS include evaluation of license applications for radioactive material usage, inspection of radiation producing machines and radioactive materials licensees, responding to incidents and emergencies, and consulting on handling, storage, and disposal of radioactive materials. DHS has participated in the CDHS's Radiation Inspection Program since 1964.

The Board approved the most recent Standard Agreements (01-15198 for FY 2001-2002 and 02-25099 for FY 2002-2003) in April 2, 2002, which provided funding for a total maximum amount payable by the State, not to exceed \$1.85 million.

DHS received the Standard Agreement No. 03-75029 from CDHS on April 22, 2003, to continue the program during the period July 1, 2003 through June 30, 2005. CDHS has indicated its commitment to continue with the program during the period July 1, 2005 through June 30, 2006 for an estimated maximum obligation of \$1.85 million.

The Standard Agreement (Exhibit I) has been approved as to form by County Counsel.

Attachment A provides additional information. Attachment B is the Grant Management Statement which the Board instructed all County departments to include in all Board letters for grant awards exceeding \$100,000.

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CONTRACTING PROCESS:

It is not appropriate to advertise State grants on The Los Angeles County Online Web Site as a business opportunity.

IMPACT ON CURRENT SERVICES OR PROJECTS:

The inspection program will continue to be performed by County Public Health employees.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

TLG:jr

Attachments (3)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

**SUMMARY OF AGREEMENT**1. Type of Service:

License application evaluation, and evaluation and inspection of sites utilizing radioactive materials, machinery and equipment, and responding to incidents and emergencies.

2. Contractor's Address and Contact Person:

California Department of Health Services  
Radiologic Health Branch  
601 N. Seventh Street, MS 178  
Sacramento, California 94234-7320  
Attention: Tinah Conception  
Telephone: (916) 327-9043 Facsimile (Fax) (916) 341-7179

3. Term:

July 1, 2003 through June 30, 2005.

4. Financial information:

	Year 1 Budget (FY 2003-2004)	Year 2 Budget (FY 2004-2005)	Year 3 Budget (FY 2005-2006)
Total Program Cost	\$1,875,507	\$1,875,507	\$1,875,507
Less State Funds	(1,811,000)	(1,811,000)	(1,850,000)
Net County Cost (*)	\$ 64,507	\$ 64,507	\$ 25,507

\*Administrative cost

This action will not require additional net County cost. Funding is included in FY 2003-2004 Proposed Budget and will be requested in future fiscal years.

5. Geographic Area Served:

Countywide.

6. Accountable for Monitoring:

Arturo Aguirre, Deputy Director, Environmental Health

7. Approvals:

Public Health:	John F. Schunhoff, Chief of Operations
Contract and Grants Division:	Riley J. Austin, Acting Chief
County Counsel (as to form):	Leela A. Kapur, Assistant

**Los Angeles County Chief Administrative Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

**Grant Project Title and Description**

**TECHNICAL EVALUATIONS OF LICENSE APPLICATIONS AND INSPECTIONS PROVIDED BY THE COUNTY UNDER THE STATE RADIATION CONTROL LAW - JULY 1, 2003 to June 30 2006.** Description: inspect users of ionizing radiation to determine compliance with State and Federal laws and regulations, make recommendations to improve radiation safety, and respond to emergencies.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
State DHS	Radiologic Health Branch 03-75029	ASAP

Total Amount of Grant Funding:	5,512,000	County Match Requirements	0
Grant Period:	7/1/03-6/30/06	Begin Date:	7/01/03
		End Date:	6/30/06
Number of Personnel Hired Under this Grant:		Full Time	16.9
		Part Time	0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant funded program?	Yes	<u>x</u>	No	<u>      </u>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	<u>x</u>	No	<u>      </u>
Is the County obligated to continue this program after the grant expires	Yes	<u>      </u>	No	<u>x</u>
If the County is not obligated to continue this program after the grant expires, the Department will:				
a). Absorb the program cost without reducing other services	Yes	<u>      </u>	No	<u>x</u>
b). Identify other revenue sources	Yes	<u>      </u>	No	<u>x</u>
(Describe)				
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.	Yes	<u>x</u>	No	<u>      </u>

Impact of additional personnel on existing space: None

Other requirements not mentioned above      Reclassification of staff is required to be compatible with State contract.

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_